

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

August 18, 2009  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:08 p.m. and read the District Mission Statement.

Members present:

Dianne ElHajj, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Dan Bartholomew, Member

Members absent:

Allen Carlisle, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Emily Andrade, Assistant Superintendent, Educational Services  
Minnie Malin, Director, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Mrs. Dawn Minutelli, Vice Principal at Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda moving Consent Items D.4.6. and D.5.5. to Discussion and/or Action under the Superintendent's items.

**Motion: Ryan Second: Bartholomew Vote: 4-0**

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report  
1.2. Use of Facilities Report  
1.3. Schedule of Upcoming Events

2. **A Field Trip Into the Santee Community**

Dr. Shaw reported the Professional Leadership Team met for team building and went out to meet and greet the community. The team was divided into five families and each family visited eight community sites, which included two district sites. The community businesses and agencies were selected based on their partnerships with schools and with the District. Each family returned and created a video presentation about their visits. Dr. Shaw showed a compilation video of the community visits.

3. **Report on STAR 2009 Academic Achievement Results**

Emily Andrade and Kristin Baranski shared some of the data from CDE from the results of the STAR testing. They reported many increases in proficiency in Language Arts and Mathematics. Mrs. Andrade acknowledged the great work that teachers are doing and their dedication to helping students be successful. She reminded the Board these are projections only and the actuals will be arrive in early September. In preliminary projections of APIs, it appears that seven schools may have increased their API by 10 points or greater.

Member Burns would like to consider a day of celebration for the hard work of all employees. Member Ryan agreed and was pleased to see individual classes and grades exceeding 900.

**C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. *There were no public comments.*

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**  
2.1. **Approval/Ratification of Travel Requests**  
2.2. **Approval/Ratification of Expenditure Warrants**  
2.3. **Approval/Ratification of Purchase Orders**  
2.4. **Acceptance of Donations**  
2.5. **Approval/Ratification of Revolving Cash Report**

- 2.6. Approval of On-Site Resident Agreements
- 2.7. Approval of Regional Communications System (RCS) Agreement for Radio Communication Services
- 2.8. Approval of Security Contract Agreement with Santee SD Security
- 2.9. Adoption of Resolutions Authorizing Specific Designated Agents
- 3.1. Approval/Ratification of Change Order #3 with Lightfoot Engineering Consultants for the Chet F. Harritt Ball Field Project
- 3.2. Approval of Contract Increase and Extension with School Facility Consultants
- 3.3. Approval of Services with GEM Industrial for Switchgear Enclosure at Prospect Avenue School
- 3.4. Approval/Ratification of Amendment No. 1 to Amendment #11 (Hill Creek School) Reflecting Changes to Schedule and Scope of Work
- 4.1. Acceptance of 2008-09 School Program Services Year End Report
- 4.2. Approval of Readmission of Expelled Students
- 4.3. Approval of 2009-10 Student Teaching Agreement with San Diego State University
- 4.4. *Pulled for separate consideration.*
- 4.5. Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services
- 4.6. *Moved to Discussion and/or Action*
- 5.1. Personnel, Regular
- 5.2. *Pulled for separate consideration.*
- 5.3. Approval to Increase Work Year for Identified Classified Position
- 5.4. Approval of New Job Descriptions for Director II, Educational Services and Director I, Curriculum Instruction & Assessment
- 5.5. *Moved to Discussion and/or Action*

It was moved and seconded to approve Consent Items with the exception of D.4.4. and D.5.2., which were pulled for separate consideration.

**Motion:** Bartholomew      **Second:** Burns      **Vote:** 4-0

**4.4. YMCA “Learn to Swim” Program and Approval of Memorandum of Understanding (Pulled for separate consideration by Member Ryan.)**

Member Ryan reported the Board Members received a letter inquiring about the appropriateness of the third graders receiving swim lessons and suggesting children need swim lessons at an earlier age. She asked the Superintendent to investigate the age appropriateness. Dr. Shaw said working with younger students requires more teachers (adult to children ratio) and the supervision is greater. Emily Andrade said she spoke with the YMCA and their rationale for inviting the 3<sup>rd</sup> graders was they had a longer attention span and can change by themselves. Those that know how to swim can increase their skills. Member Ryan said the letter also expressed concern about resource times missed.

**Motion:** Ryan      **Second:** Burns      **Vote:** 4-0

**5.2. Approval to Increase Salary for Director of Maintenance, Operations & Facilities Position (Pulled for separate consideration by Member Burns.)**

Member Burns said he supports the salary increase but wanted to state that although we are in difficult financial times, Santee was not competitive to recruit quality persons for this positions and a savings has been realized because of the interim placement.

**Motion:** Burns      **Second:** Ryan      **Vote:** 4-0

**E. DISCUSSION AND/OR ACTION ITEMS**

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action.

**4.6. Educational Services Department Restructuring**

**5.4. Approval of Appointment to Director II, Educational Services and Director I, Curriculum, Instruction & Assessment Positions**

Dr. Shaw reported that during the budget restraints, there should be great consideration before filling any position that becomes vacant. With Mrs. Andrade’s retirement, the Superintendent is recommending not filling the Assistant

Superintendent position and placing Kristin Baranski as an interim into the new position of Director II. Stephanie Pierce would then be appointed into the new Director 1 position, continuing her current responsibilities and absorbing additional responsibilities. This change in the Educational Services administrative structure will realize a savings this year of \$87,000. Administration will observe over the next year to see if it is manageable. If it is manageable, the savings could be approximately \$128,000 the following year. This is not the ideal but Dr. Shaw believes it is necessary at this time. Mrs. Andrade will be returning as a consultant and assisting with specialized projects next year.

Member Ryan said is it difficult for her to approve any reductions in the ERC. She appreciates the thoughtful analysis of Dr. Shaw and knows that it will save money that is necessary at this time. Member Ryan moved to approve Items D..4.6. and D.5.5. to restructure the Educational Services Department and approve the appointment of Kristin Baranski to the Director II, Educational Services position and Stephanie Pierce to the Director I, Curriculum, Instruction & Assessment position.

**Motion:**            **Ryan**                            **Second:**    **Burns**                            **Vote:**    **4-0**

**1.1. Dedication of New 10-Classroom Buildings at Carlton Hills, Carlton Oaks, and Rio Seco**

Dr. Shaw reported he met with the three Principals to discuss the dedication ceremonies. The Principals wanted to speak with their staffs to determine if they wanted to provide an open house and/or back to school nights on the evening of their building dedications. Dr. Shaw said Principals suggested one of their junior high students speak. Dr. Shaw asked the Board to provide direction to prepare the invitation list and the ceremony program.

Board members asked to insure Barnhart representatives are invited but in order to keep the program short, they will not be invited to speak. They suggested using the same list from the previous dediction and include the dates of all three dedications on the invitation. Guests could either attend all of the ceremonies or select their preferences. Board members would like Linda to provide a list of those that should be recognized and issue a press release.

**1.2. Learning Resource Centers/Library Media Centers: Technology Hardware and Wireless Infrastructure**

Dr. Shaw said even during challenging times he seeks opportunities. In the original plan for modernization, each school would receive a new Learning Resource Center (LRC). Since construction has been forced to be slowed down, we still have the opportunity to help the schools that have LRCs and schools that still have library / media centers by purchasing 20 laptops, a projector, and printers, and provide each school with wireless infrastructure. When the remaining schools are modernized, the wireless can be removed and then replaced. Mr. Yeo said the wireless is intended as a retrofit item. Dr. Shaw believes by using \$150,000 from the BAN proceeds, seeking additional donations, and collaboration with the school sites, it can be done. If the Board wishes to move forward with this opportunity, Dr. Shaw will return on September 1 with a plan of how this initiative will be funded and donations the District would be receiving.

Member Burns would like to have the student achievement impact included. Member Ryan moved to approve using \$150,000 of the BAN funds to provide wireless infrastructure, mobile computers, a printer, and a projection device (if needed) to each school's LRC or Library Media Center.

Member Bartholomew asked if these items are within the constraints of the Bond language. Karl Christensen said technology, computers, and technology hardware are mentioned in the Bond language. President El-Hajj said the information was mentioned at the ICOC meeting but not agendized or discussed. Christina Becker said \$75,000 was always in the budget for wireless at each school and for library shelving. Using these dollars for technology will still allow the District to move forward with the other initiatives as well.

Member Burns suggested looking at the technology Board Policy to make sure that our security policies are up to date.

**Motion:**            **Ryan**                            **Second:**    **Bartholomew**                            **Vote:**    **4-0**

**2.1. State Budget Update**

Karl Christensen reported on the State budget revisions, effects on the Santee School District budget, a review of the budget reductions already in place, the cash flow, and considerations of next steps. The State implemented \$24 Billion in budget "solutions". Most of their solutions were one-time savings and don't address the long term budget imbalance. The effects to Santee are, absent any Board action to reduce expenditures, there will be a projected deficit of approximately \$7M and the District would receive a qualified certification from the County. With the loss of COLAs, there is extreme pressure on the budget for the normal increases for next year, such as step and class and increased costs. He shared the ADA funding for 2009-10 will recede back to the same funding as in 2004-05, dropping by approximately \$1,000 per student. Mr. Christensen recommends using \$450,000 from the BAN funds to pay the COPs, which will relieve the general fund.

In 2009-10 we need to make reductions to save toward the \$4.5M deficit in 2010-11 He has contacted the County about getting a County Treasury loan to cover the cash flow deficit at the end of next year. Considerations for next steps include being mindful of cash reserves, reduce expenses in 2009-10, use BAN funds for the COPs payment, freeze vacant positions whenever possible, consider retirement incentives, and create a plan addressing the shortfalls for the County Office,

Member Ryan believes that any plan is just guessing and although a plan will be in place, it could change. The Board needs to be prepared but the message tempered. Member Bartholomew asked if efficiencies, such as transportation, are being studied to reduce costs because negotiated items are uncertain. Dr. Shaw said a plan is being put into place to address transportation in conjunction with special education but must be implemented over time. Member Bartholomew said programs and efficiency gains that impact facilities and program cannot make up the entire savings because salaries are the greatest portion of our expenses. Potential is different from where we have been in the past.

Dr. Shaw said Administration is working to develop a plan to bring to the Board in September. Although it doesn't feel good, it is the reality. He stated that 85% of the District's budget is in salaries and Administration is still negotiating with the associations.

Member Burns asked if Dr. Shaw could provide the Board with the recommendations with time to allow review and consideration. Dr. Shaw said the information could be available sooner than the Board agenda or a workshop could be scheduled if needed to provide plenty of time for discussion during a meeting.

### **3.1. Chet F. Harritt (Library Resource Center / Multipurpose) and Pepper Drive (Library Resource Center / Administration) Design Options**

Karl Christensen reported Administration is returning with two design concepts for Chet F. Harritt and Pepper Drive. Christina Becker introduced the Trittipoint staff to the Board. She share the new design for Chet F. Harritt would provide a LRC in the current media center room and construction of a multipurpose building at the north east side of the campus. With the natural elevations, an open air stage could also be built into the design of the multipurpose building. Principal Andy Johnston reported that Chet F. Harritt staff plans to move the primary classes to the southeast building wing and intermediate to the north wing.

President El-Hajj asked if the multipurpose room could qualify for joint use funds. Mrs. Becker is hopeful in 2010 the State will support joint use once again and funds might become available. She would love to get direction to move forward to submit for funds in 2010 but is uncertain of the rules they will use.

The Pepper Drive design incorporates the LRC at the back of the Administration building.

There was Board consensus for the design concepts presented. The Board also directed Mrs. Becker to move forward to prepare for joint use funds when they become available. Based on this, Administration will move forward with the design concepts and return to the Board for approval of the final plans.

## **F. BOARD POLICIES AND BYLAWS**

### **1. First Reading**

#### **1.1. Board Policy 3511, Energy And Water Management**

Board Policy 3511, Energy and Water Management was presented to the Board of Education for a first reading. No action was taken and the new BP 3511 will return to the Board on September 1, 2009 for a second reading and request for adoption.

### **2. Second Reading**

#### **2.1. Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Signaling Devices**

Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Signaling Devices, was presented to the Board for a second reading. Member Burns said he approved of the way it was rewritten but believes there will be concerns brought to the Board in the future. He requested the principals be extremely clear on where their "phone zone" is. Member Burns moved to approve revised BP 5131.2.

**Motion: Burns**

**Second: Ryan**

**Vote: 4-0**

## **G. BOARD COMMUNICATION**

Board members requested to have the budget materials for consideration at least one week prior to the September 15<sup>th</sup> meeting.

Member Ryan said she was promoted by the readmission item to know if the Board could require drug testing be continued when a student's rehabilitation plan has been completed. Mrs. Andrade said it would have to be in the plan as part of the condition for readmission.

Board members would like to plan an official welcome and an opportunity for the community to meet and greet Dr. Shaw. President El-Hajj suggested hosting a Chamber mixer and inviting additional guests. Member Ryan will contact the Chamber to schedule a date.

Member Burns shared he was impressed with the way Professional Leadership Team meeting was put together and was also impressed with the Professional Leadership Team. The Board has high expectations for administration and appreciate the positive and energetic attitudes they bring to the opening of the school year.

Member Bartholomew said all employees are beginning to connect and get ready for the new year. He appreciates their excitement.

All Board members will plan to attend the Special Education parent meeting in September. Linda will post the meeting as a special meeting. Mrs. Andrade shared Administration will be inviting the parents who attended the initial meeting and the Special Education Advisory Committee.

Mr. Christenson reported he will bring an action item to the special meeting on August 25<sup>th</sup> that must be Board approved by August 25<sup>th</sup>.

H. **CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Public Employee Performance Evaluation (Govt. Code § 54957)  
*Superintendent*

The Board entered closed session at 9:10 p.m.

J. **RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:15 p.m. No action was reported.

K. **ADJOURNMENT**

The August 18, 2009 regular meeting adjourned at 10:16 p.m.